

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
January 27, 2026

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Holtrey.

Mr. Gabbard opened the meeting and led in the Pledge of Allegiance.

Mr. Gabbard administered the Oath of Office for Fire District Office Manager Destiny Kiger. Mr. Ethan Harness, her partner, witnessed the swearing in with Ms. Kiger. The audience congratulated Ms. Kiger.

Mr. Gabbard asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Gabbard called for Public Comments. No comments were noted.

Mr. Gabbard read amended Resolution 5646 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve immediate payment for the obligations below at the earliest time permitted by law. The items being purchased are:

- A. Authorize the purchase of a 2026 Dodge Ram 5500 regular cab & chassis truck from Key CJD at the state bid price of \$66,901.00 to serve as the replacement plow truck for the soon-to-be surplus 2012 International Terra Star truck.
- B. Authorize the purchase to upfit the 2026 Dodge Ram 5500 from Knapheide Truck Equipment with an Air Flow stainless steel dump bed, V-plow, salt spreader, safety lights, and accessories at an estimated cost of \$61,212.77.

Mr. Clark, Township Administrator, gave background information on the items being purchased. Mr. Muterspaw asked Mr. Jones, Roads Superintendent, about the size of the vehicle being purchased. Mr. Jones told Mr. Muterspaw they are like-sized vehicles. Mr. Gabbard asked if the vehicle being replaced was going to be sold by internet auction, which Mr. Jones affirmed. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard read Resolution 5647 – A Resolution authorizing a contract with Warren County for the public bidding and purchase of road salt for the 2026-2027 winter season and dispensing with the second reading. Mr. Gabbard asked for a motion to approve the Resolution. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Mr. Jones requested that the Board approve the personnel transfer of regular, full-time Park Crewperson, Hunter Goodpaster to the Road Department as a probationary, full-time Road Crewperson effective February 28, 2026, with no pay adjustment and probation to last six months for

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the transfer. Mr. Gabbard noted that the position being vacated would be backfilled at a later date. Mr. Gabbard asked for a motion to approve the personnel transfer. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Gabbard thanked the Roads crew for a job well done during the very heavy snowfall.

Mr. Agenbroad, Fire Chief, asked the Board to make a conditional offer of probationary employment to Andrew Boudinot as a full-time firefighter/Emergency Medical Technician at an hourly rate of \$24.91, with the final appointment pending post-offer, pre-employment testing and assessments. Chief Agenbroad noted that this appointment will bring the department up to full staffing level. Chief Agenbroad also noted several retirements are planned this year as well. Mr. Gabbard asked for a motion to approve the conditional offer. Mr. Holtrey so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

Chief Agenbroad praised departmental cooperation during a recent fire incident that required the cooperation of the Road Department to get fire apparatus to the fire's location that was impeded by the large snowfall, as well as a police officer who helped Fire personnel dig out the closest hydrant to the scene.

Mr. Clark asked the Board to appoint Carrie Huff as an Alternate Member of the Board of Zoning Appeals, term to expire November 30, 2027. Mr. Gabbard asked for a motion to approve the appointment. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

Mr. Terrill, Police Chief, updated the Board on a recent case and the department's response to the recent snowstorm.

Mr. Gabbard asked for a motion to approve the Consent Agenda. Mr. Holtrey moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – January 12, 2026, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Reclassify the following lieutenants from probationary status to regular, permanent status and adjust their hourly rates of pay effective January 31, 2026:
 - a. Brian Lykins - \$38.59 per hour.
 - b. Eric Moncrief - \$38.59 per hour.
 - c. Todd Wilson - \$38.59 per hour.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Holtrey-yea; Mr. Muterspaw-yea; and Mr. Gabbard-yea.

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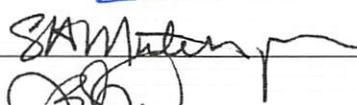
Mr. Clark noted he would be attending the Ohio Public Employer Labor Relations Association (OHPELRA) Annual Training Conference early next week and would be out of the office.

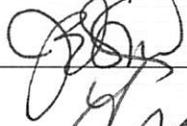
Mr. Clark also praised the Road Department on their response to a very heavy snowfall along with the challenges of very cold temperatures.

Andrew Tagliamonte came forward after Mr. Gabbard invited his public comments and noted he was there to support the appointment of Ms. Huff to the Board of Zoning Appeals.

With no further business, Mr. Gabbard asked for a motion to adjourn the Regular Meeting at 5:42 p.m. Mr. Muterspaw so moved with Mr. Holtrey seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Holtrey-yea; and Mr. Gabbard-yea.

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